Assignment Name: Prepare a budget sheet by MS Word

Project Name: I will make a budget sheet about Shipping Business

Project Budget: 60000 

|  |  |  |
| --- | --- | --- |
| Budget | Total Cost | Over |
| 50000 | 45500 | 3500 |

Budget Summary

# Project Budget

|  |
| --- |
| Budget Sheet For Shipping Operation |
| Date: 11-12-2024 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Task** | **Labor Cost** | **Material Cost** | **Fixed Cost** | **Total** |
| **Initial Operations Of Shipping** | | | | |
| Box Collection | 1200 | 23000 | 1800 | 26000 |
| Packaging | 6500 |  |  | 6500 |
| Tapping |  | 3000 |  | 3000 |
| Preserving |  |  | 3500 | 3500 |
| **Delivery Operations** | | | | |
| Hiring Taxi |  | 4500 |  | 4500 |
| Hiring Driver | 1500 |  |  | 1500 |
| Others |  |  | 1500 | 1500 |
| **Total** | **9200** | **30500** | **5800** | **45500** |